

AWCI Board of Directors 2006 – 2007 Motion Summary

August 7, 2007

Members,

This document is intended to keep you informed of the actions taken by the Board of Directors. The Minutes of a given meeting take a while to prepare and must be ratified by the Board. This summary can be done in a more timely manner. This edition contains all actions taken during the 2006/2007 year, and continues into New Business for 2007/2008. Numbering always begins with the start of New Business each year.

This is to serve as a quick reference only. For exact wording of any motion refer to the official Minutes of the given meeting, or if not taken up at a meeting ask the Secretary for the official wording.

#1: Appoint Alice Carpenter to James M. Dodson Perpetuation Fund
Passed unanimously 8/04/06

#2: Move to increase dues from \$83 to \$98
Passed unanimously 8/04/06

#3: Move to increase fee for Home Study Clock Course:
From \$750 to \$800 for members
From \$835 to \$900 for non-members
Passed unanimously 8/04/06

#4: Move to raise CW exam fee from \$1150 to \$1500.
Passed unanimously 8/04/06

#5: Move to raise CW Upgrade exam fee from \$300 to \$500
Passed unanimously 8/04/06

#6: Move to raise student fee for CW exam from \$575 to \$1500
Passed by roll call vote on 8/4/06

#7: Move to make CW Upgrade (or similar) exam available to successful WOSTEP graduates for \$500.
Passed by roll call vote on 8/4/06

#8: Move to raise bench course fees from \$145 to \$160 per day

Passed unanimously 8/04/06

#9: Move to raise Affiliate Chapter bench course fee from \$800 to \$1000 per day.

Passed unanimously 8/04/06

#10: Move to raise fee for AWCI Academy full day courses from \$95 to \$120 per day.

Passed unanimously. 8/04/06

#11: Move to increase REC school annual dues from \$100 annually to \$125 annually.

Passed unanimously 8/04/06

#12: Move to increase Affiliate Chapter dues from \$100 annually to \$125 annually.

Passed unanimously 8/04/06

#13: Move that the proposed budget for fiscal year 2006-2007 be approved.

Passed unanimously 8/04/06

#14: Move to continue our current (05/06) financial institutions for 06/07.

Passed unanimously 8/04/06

#15: Move to appoint Paul Wadsworth as Parliamentarian, and to appoint Jim Door to the Constitution and Bylaws Committee.

Passed unanimously 8/04/06

#16: Move that any new AWCI project exceeding \$50,000 to start or \$150,000 total be brought before the members before approval.

Passed by roll call vote on 8/06/06

#17: Move that AWCI work to communicate/broadcast the training/certification process to increase public recognition and add value to the various certifications.

President Warner referred this motion to the Finance Committee for review.

#18: Move to change Bylaws Article XV sec. 4 to remove time deadlines for committee appointments.

Passed unanimously 8/06/06

#19: Move to appoint Jon Horton as chairman of the Case Mark Committee.

Passed unanimously 8/06/06

#20: Move to appoint Henry Kessler, of Sy Kessler & Associates as Chairman of the Trade Fair Booth Committee.

This was tabled pending confirmation of Henry Kessler's member status.

On 9/28/06 Motion #20 was taken up and then was passed unanimously via email on 10/4/06

#21: Move to set the location of the August 2-5, 2007 Annual Meeting in Cincinnati
Made by Glenn Gardner Second by Henning
Passed unanimously 8/06/06

#22: Move to set conference call dates as follows: Wednesday, October 18, 2006 and the Mid-Year Meeting for February 2-4, 2007. The third quarter conference call will be Wednesday, April 18, 2007, at 8 pm EST.
Passed unanimously 8/06/06

#23: Move to set the location for the August 7-10th 2008 Annual Meeting in St. Louis, MO.
Passed unanimously 8/06/06

#24: Move to approve the 2006/2007 committee assignments.
Passed unanimously 9/07/06

#25: Move to change Bylaws to grant voting rights to student level members.
Passed unanimously 9/07/06

#26: Move to approve the Minutes for the 2006 Annual Meeting
Passed unanimously 9/26/07

#27: Move to approve the Education Committee and the Trade Fair Booth Committee
Passed unanimously 9/26/07

#28 Move to add the “21” to all new AWCI certification titles that are otherwise identical to the earlier generation of certification. (CW21, CC21, CMW21, CMC21 etc)
Made by Glenn Gardner, second by Matt Henning on 10/18/06. Voting was completed on 10/24. The vote was not unanimous, and therefore rendered invalid under email voting rules. Motion was taken up again during a Conference call on Dec. 6th, and was again tabled pending information regarding the costs to process the copyrights.

This motion is still pending

On Saturday Feb 3rd, 2007, Motion 28 was taken up during the Board Conference call and Passed

#29: Move to change Article IV Section 2 of the ELM Trust Bylaws, replacing the word “loans” with the word “grant” to read as follows:

Sec. 2. The Trustees may lend financial assistance to needy full time horological students, either in the form of stipends, tuition awards, or **grants** provided...”

Passed on 2/3/07

#30: Move to add a new section to the Elm Trust Bylaws as follows:

Article IV Section 4. Annually each REC school may recommend one full time student to receive an equal share of the funds made available from the New Hampshire Foundation.
Passed 2/3/07

#31: Move to add the following to the Policy Manual.

“3.2007.01: A JIDA representative who also is an AWCI member is to be invited to and placed on the agenda of AWCI’s annual Meeting.”
Passed 2/3/07

#32: Move to place the change to Article XX of the AWCI Constitution on the Ballot
Passed 2/3/07

#33: Move to Disband the Book Review Committee Made by Mark Butterworth
Passed 2/3/07

#34: Move to accept the slate of candidates for the 2007 BOD election.
Passed 2/3/07

#35: Move to add “Notice of Appeal” document to the Standards and Practices. Made by Education Committee
Passed 2/3/07

#36: Move to amend the Standards & Practices for 21st Century Watchmakers, section titled: “21 Century Certified Watchmaker may be achieved by:” To clarify the various paths to Certification Made by Education Committee
Passed 2/3/07

#37: Move to ask the Executive Director to use competitive bidding process where prudent. Made by Finance Committee
Passed 2/3/07

#38: Move to continue to reimburse the IAB and REC directors for all reasonable out-of-pocket expenses for required AWCI meetings. All other directors shall be awarded a stipend of \$400 for each required meeting with no reimbursement for travel, lodging or meal expense. made by Finance Committee, needs no second
Failed 2/3/07

#39: Move to reimburse the Affiliate Chapter delegates a maximum of \$300 per person, the amount not to exceed the actual travel expense incurred. Made by Finance committee.
Failed 2/3/07

#40: Move to take steps to reduce the current salary and benefit budget by 15% for the Fiscal Year 2007/2008 Made By Finance Committee

Passed 2/3/07

#41: Move to ask the Executive Director to include with the budget report issued every two months (end of February, April, etc.) a report outlining the progress made to reduce the budget deficit. This report will replace the current quarterly report. Made by Finance Committee

Passed 2/3/07

#42: Move to ask the Executive Director to prepare a contingency plan for operating the Institute in the event of a significant revenue shortfall with a report to the Finance Committee by 30 June, 2007, or at a time agreed upon by the Board and the Executive Director. Made by Finance Committee

Passed 2/3/07

#43: Move to remove sections 3.2003.02 “Travel Reimbursement Policy” and 3.2003.03 “Affiliate Chapter Delegate Travel Subsidy” from the AWCI Policy Manual. Made by Mark Butterworth

Passed 2/3/07

#44: Move to add new policy titled 3.2007.01 “Affiliate Chapter Delegate Reimbursement” to read as follows: “An Affiliate Chapter whose delegate attends the AWCI Annual Meeting shall be reimbursed \$300 if the Chapter has 15 AWCI members.” Made by Mark Butterworth

Passed 2/3/07

#45: Move to add section 3.2007.02 “Travel Reimbursement Policy” To the AWCI Policy Manual, to read as follows: “REC and IAB Directors, when Directed by the President Shall Have...(This line replaces first line in old section 3.2003.02, and text continues as before) In addition, at the end of that text add the following: The President, and the Board of Directors, when Directed by the President, shall have their lodging only arranged and paid for by AWCI while attending regular or specially-called meetings. Made by Mark Butterworth

Passed 2/3/07

#46: Move to add CitiBank - South Dakota as an approved AWCI financial institution. Made by Jack Kurdzionak

Passed 2/3/07

#47: Move To add the following to the Policy Manual:

3.2007.03 Special agents and/or members of other special committees when directed by the President shall have....” The text then is to pick up with “...their transportation..” and continue with the wording from 3.2007.02 up to and including the paragraph “**Whenever travel is for an extended period of time, and travel to a number of cities is involved, contact AWCI and work out the details of**

reimbursement of the expenses involved. When a per diem is established it shall be for no more than the maximum amount allowed by the IRS for that location.

This policy is not to include the following final lines 3.2007.02: “The President, and the Board of Directors, when Directed by the President, shall have their lodging only arranged and paid for by AWCI while attending regular or specially-called meetings.

Made by Gene Bertram

Passed 2/3/07

#48: Move to pass Motions of the 2/3/07 conference call that were not specifically voted on as they were taken up by the Board.

Passed 2/3/07

#49: Move to approve appointment of Mr. James LaChapelle to the Board of Examiners.

Made by Education Committee

Passed 2/27/07

#50: Move to approve the Minutes of the Mid-Year 2007 meeting of the Executive Board. Made by Matt Henning

Passed 4/8/07

#51: Move to Approve the Minutes of the Mid Year 2007 Board of Directors Conference Call, which took place on 2/3/07. Made by Matt Henning

Passed 4/8/07

#52: Move to approve the appointment of David Christianson to the Perpetuation Fund Committee to replace Alice Carpenter who wishes to step down. Made by Perp. Fund Committee.

Passed 6/26/07

#53: Move that the Board approve the 2007/2008 Budget as proposed by the Finance Committee. Made by Finance Committee

Passed 6/26/07

#54: Move to allow the Finance Director to increase the revolving line of credit from \$200,000 to a max of \$300,000. Made by Finance Committee

Passed 6/26/07

#55: Move to change Policy Manual 3.2006.01 to increase regular dues to \$125, and adjust other dues rates accordingly.

Passed 6/26/07

#56: Move to approve the Minutes of the 6/26/07 Board of Directors Conference call.

Passed unanimously via email on 7/10/07

#57: Move to replace the certification names WT I and WT II with Watch Specialist, and Watch Technician respectively.

Passed unanimously on 8/3/07

#58: Move to appoint Wes Grau, and Tom Schomaker to the Board of Examiners.

Passed unanimously on 8/3/07

#59: Move to disband the Member Forum Committee and hand control of AWImatters to the forum members ending official support of the forum.

Passed unanimously on 8/3/07

#60: Move to confirm AWCI's support of the work of the Case Mark Committee and authorize the committee to work with the Publicity Committee.

Passed unanimously on 8/3/07

#61: Move to appoint Mark Butterworth, and Jack Kurdzionak to the ELM Trust.

Passed unanimously on 8/3/07

This ends Old Business for the 2006-2007 year. Following is the beginning of New Business for the 2007-2008 year.

#1: Move to accept Tamara Houk as the IAB Director, Dan Spath as the Affiliate Chapter Director, and Elbert Lewis as the REC Director.

Passed unanimously on 8/3/07

#2: Move to change the Bylaws so that Affiliate Chapter Delegates are not required to attend all open sessions. This is to match the policy change in Motion #44

Passed unanimously on 8/3/07

#3: Move to reconsider Motion #59

Passed unanimously on 8/5/07

#4: Move to reinstate the Member Forum Committee and allow it to look into the AWImatters issue. It will be taken up again at the Mid-year Meeting.

Passed unanimously on 8/5/07

#5: Move to conduct a survey of all active members to identify how many clockmakers, watchmakers etc. we have.

Failed by roll call vote on 8/5/07

#6: Move to require a Motion Summary be made available to the members on AWCI.com and by direct email within 10 days after a meeting.

Passed unanimously 8/5/07

#7: Move to begin putting watch technical manuals on AWCI's website.

Failed unanimously on 8/5/07

#8: Move to authorize specific financial institutions for use by AWCI.
Passed unanimously on 8/5/07

#9: Move to set the following meeting dates:
Annual meeting 7/31 to 8/3 2008 in St. Louis MO.
IAB meeting on 2/8/08
BOD mid-year meeting 2/9 and 2/10/2008
Passed unanimously on 8/5/07

#10: Move to require that all of the salary components of AWCI projects be included in the line items for the given expense category.
Failed by roll call vote on 8/5/07

#11: Move to require a process by which the budget is prepared by the Board of Directors.
Failed by roll call vote on 8/5/07

#12: Move to require budget materials such as the previous year's actuals be prepared and provided in both spreadsheet, and graphical format.
Passed unanimously on 8/5/07

#13: Move to limit AWCI's ability to carry a deficit budget. AWCI would not be able to carry a deficit for any consecutive 2 year period.
Failed by roll call vote on 8/5/07

#14: Move that the Nominating Committee be directed to develop objective criteria for identification of nominees for the Board of Directors. This will then be subject to approval by the BOD.
Passed unanimously on 8/5/07

This completes the Motions taken during 06-07 and those taken during the 2007 Annual Meeting. This summary will be updated and released to the members periodically as well as within 10 days of any meeting. The Minutes for any given meeting must be ratified by the BOD, and the process can take longer than 10 days. They will contain detail that explains the actions taken, and will be released upon completion.

**Matt Henning
Secretary, AWCI**