

Minutes of the  
AWCI Board of Directors meeting on February 8, 2018  
Webinar Conference Call; Regular Monthly Meeting  
Called to Order at 8:03 PM EST  
Presiding Officer – Aaron Recksiek (VP)  
Quorum Present

Roll Call:

Directors Present:

Aaron Recksiek, Jack Kurdzionak, Peter Pronko, Justin Harrell, Craig Stone, Dennis Warner, Peter Whittle, Fred White (Ex Officio).

Directors Absent: Joe Cerullo

Parliamentarian Present: Paul Wadsworth

AWCI Members in Attendance: Andrew DeKeyser, Mike Carpenter, Michael Griner, Foylan Laygo, Barbara Polk, John Polk, Jerry Faier.

AWCI Staff Present: Jordan Ficklin

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1). Approve BOD Minutes of January 11, 2018 Meeting.  
Motion to Approve – Jack Kurdzionak, Second by Craig Stone.  
Motion approved by voice vote.

2). Committee Reports:

A). Education & Standards Committee:

(a). Report from EC & Stds committee meeting held January 18<sup>th</sup> to discuss apprenticeship program and proposed changes to Standards and Practices. The following report and motion, presented by Aaron Recksiek, was submitted by the Ed & Stds Committee. As a committee motion no second is required.

*Motion 2-8-2018-1*

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Proposed changes to the S&P

I move to make the following changes to the Standards & Practices

Documents [Changes marked in blue](#)

[\\*\\*Expand the BOE to allow for separate watch and clock committees](#)

Standards & Practices for Watchmakers p.31 Clockmakers p.46

## 10. Board of Examiners

### Function:

- The purpose of the BOE is the oversight of **all** certification and assessment processes, including construction, administration, and scoring of candidate assessments.

### Membership:

- The Board of Examiners (BOE) consists of individuals appointed by the AWCI Board of Directors. It is the responsibility of the AWCI Education & [Standards](#) Committee to recommend candidate(s) for the BOE.
- The BOE will consist of [5 up to 9](#) members with one individual designated as Chief Examiner (who may be retained for his/her services by AWCI). The remaining [4 8](#) examiners will consist of [two up to 4](#) assessment/content specialists in clockmaking, and [two up to 4](#) assessment/content specialists in watchmaking.
- [The content specialists in each area and the chief examiner together make a committee that oversees their corresponding examinations.](#)
- Members of the BOE must be current members of AWCI, carry current certification titles (CC21, CW21, CMC21, and/or CMW21) and have a minimum of 8 years of bench experience as horologists/educators.

[\\*\\*Make CEU approval unique to the Education & Standards Committee](#)

Standards & Practices for Watchmakers p.43 Clockmakers p.62

1. Those wishing to submit special programs may do so with the form following this document. With the approval of the Education & [Standards](#) Committee

~~and the Board of~~

~~Examiners (BOE)~~, as much as 80% of the total CEU requirements may be met with this type. **However:** 1.) The program must demonstrate the Candidate's compliance with the Watch S&P and solid horological practices, and 2.) The program must be approved by the Education & Standards Committee ~~and the Board of Examiners~~ **before** it is begun. See the CEU Qualifications and Approximate Values section below for guidance.

Standards & Practices for Watchmakers p.44-45 Clockmakers p.63-64

## **CEU Qualifications and Approximate Values:**

There are many items that can receive credit as a CEU. To qualify for CEU credit:

1. The program must be approved in advance by the Education & Standards Committee ~~and the BOE~~. Use the attached form to request a review.
2. The following are typical examples of Types and Credit Values for CEU's. These are only guideline values and are not limited to these numbers. If more effort is required, more credit may be awarded.

**Type 1:** These include:

- AWCi Bench Courses, Academy Courses, Certification support classes for watchmakers.
- International courses/programs or any program that gives the candidate "hands-on," direct experience from a qualified instructor, etc.
- This also includes colloquia/symposia, but they must include *member participation*.

Typically 6-8 hours of classroom time with a qualified instructor would be valued at 1.0 CEU with successful completion of whatever evaluation tools are presented.

Multiple days (2 or more days with 6-8 hours of class contact each day) will receive multiple CEU's. Thus, a 5-day course would receive 5 CEU's when evaluations are completed. Before any class is given credit, the amounts will be established and published in *Horological Times (HT)*. If you have a question, contact the AWCi Education Coordinator for further information.

**Type 2:** The education and projects that qualify include:

- Attend half-day to 1-day seminars and colloquia/symposia (these

- can include Annual and/or Chapter meetings with prior approval).
- Write and publish materials (book reviews, techniques, restoration work, etc.) for *HT* magazine.
  - Complete an approved distance learning program or perform a research project (you must have prior approval) and have it published in *HT*. The subject should be something that helps with a facet of horology.
  - Become an assessor *or* an administrator *or* written examination scorer for either the clock or the watch certification programs. You can also receive credit for developing and using (teaching) educational materials to help others with their skill development.

Typically completing 4-6 class hours of class contact, with successful completion of the evaluation tools presented, would be awarded a one-half CEU credit. In most cases, seminars lasting 3 days would qualify for 1 ½ CEU's. Research work or paper presentations must be submitted for credit review and a determination on the credit amount must be made before the work is published. The amounts will be determined on a case-by-case basis by the ~~BOE and~~ Education & Standards Committee. Those wishing to submit special programs may do so on the form following this document.

**Type 3:** It is the philosophy of AWCI to encourage its membership to reach into their communities and help educate our public about horology and its elements, as well as themselves. With prior approval from the Education & Standards Committee and the BOE, you may request CEU credit for this community outreach. There are 4 main types of outreach that qualify: (1) Service to the profession, (2) Service to the Institute, (3) Service to the industry, and (4) Service to the community.

The categories can include:

- a.) Mentoring other tradesmen or apprenticing new professionals.
- b.) Educational contributions, committee work within AWCI, leadership roles, such as participation in certification assessment procedures or other activities. This could also include the writing of articles for *HT* magazine on the results of personal research work and/or unusual work or techniques performed.
- c.) Improving personal qualities through: 1) Completion of educational studies for use in trade practice, 2) Promotion of the craft through various efforts, such as public relations, 3) Developing quality routines for use in the service of various products, and 4) Professionalism.
- d.) Volunteerism: Promoting the horological crafts at career day programs or

through public conservation programs, such as assisting with local museum work to preserve the horological heritage in a region.

**NOTE: All values for Type 3 items will be determined on a case-by-case basis.**

You may submit any specific program you feel is CEU-worthy to the [BOE Education & Standards Committee](#) for consideration. These could include: Micro-milling, lathe or CAD courses from a Vocational or Technical school

- Business management programs that help the candidate succeed in his/her business, etc.

You must submit a request *before* you undertake a program. Submission does NOT guarantee CEU credit. (To submit a program, please see the form attached to this document.)

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Discussion of the above motion followed and a motion to table was made by Craig Stone and seconded by Peter Pronko. Motion passed by voice vote.

(b). Discussion was held on the HSNY Affiliate proposal presented at the last BOD meeting concerning AWCI participation a New York Watch and Clock Museum. The consensus was to not participate in the program directly but to remain open to lending items from the AWCI museum if and when such a New York Museum is established.

B). Affiliate Chapters Committee

Discussion was held concerning a possible change to the requirements of affiliate chapter membership. No action was taken.

C). BOD Nominating Committee

The nominating committee reported a full slate of candidates for the upcoming election to fill two vacancies which will occur on the board of directors in 2018. These candidates are:

Nicholas Butt, Peter Whittle, John Polk, Christopher Wiles, Jack Kurdzionak, Craig R. Stone.

*Motion 2-8-2018-2*

Motion made by committee to stand these candidates for the BOD election.

No second required- Passed by voice vote.

3). Staff Report:

Clock certification program is moving forward. A motion was made to re-appoint Michael Carpenter as Clock Director.

*Motion 2-8-2018-3:*

Re-appoint Michael Carpenter as the AWCII Clock Director and as an ex-officio member of the Education and Standards Committee. Motion made by Aaron Recksiek and seconded by Peter Whittle. Motion passed by voice vote.

Adjourn:

Motion to adjourn was made by Craig Stone and seconded by Peter Whittle.

Motion passed by voice vote.

Adjournment at 9:01 EST

Respectfully Submitted

Peter Pronko, PhD

Secretary