

AFFILIATE CHAPTER ANNUAL REPORT

Chapter Name: Watchmaker Association of New Jersey		
Chapter Mailing Address: Richard Cuny, 1185 Old Freehold Rd Toms River NJ 08753		
Current Officers (as of June 30)		
PRESIDENT Richard Cuny	TREASURER Dale Sutton	TYPE OF ASSOCIATION <input checked="" type="checkbox"/> STATE ASSOCIATION How many Guilds in STATE ASSOCIATION? _____ ARE YOU INCORPORATED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes please provide a copy of articles of incorporation
1ST VICE PRESIDENT Adolph Stonitsch	SECRETARY Dr. Henry Shotwell	
2ND VICE PRESIDENT	KEY CONTACT PERSON	
OTHER	OTHER	
NUMBER OF MEMBERS AWCI <u>3</u> Non-AWCI <u>27</u>	ANNUAL DUES	ELECTION POLICY <input type="checkbox"/> MEMBERS ELECT DIRECTORS <input checked="" type="checkbox"/> MEMBERS ELECT OFFICERS (PRES., ETC.) <input type="checkbox"/> DIRECTORS ELECT OFFICERS OTHER : DO YOU PUBLISH A NEWSLETTER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No HOW OFTEN? 8 times for each meeting PAID ADS? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No PRINTED BY: <input type="checkbox"/> PROFESSIONAL <input checked="" type="checkbox"/> ASSOCIATION ANNUAL CONVENTION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No DATE USUALLY HELD:
NUMBER OF REGULARLY SCHEDULED MEETINGS PER YEAR 8	REGULAR MEMBER \$ 50	
* PROGRAMS PRESENTED *	ASSOCIATE MEMBER \$	
NUMBER OF AWCI BENCH COURSES <u>1</u>	STUDENT MEMBER \$	
NUMBER OF AWCI FILM OR SLIDE / TAPE PROGRAMS <u>1</u>	OTHER \$ 300	
NUMBER OF AWCI SPEAKERS <u>1</u>		
NUMBER OF TECHNICAL PROGRAMS FROM INDUSTRY <u>1</u>		
NUMBER OF TECHNICAL PROGRAMS BY MEMBERS <u>1</u>		
NUMBER OF PROGRAMS RELATED TO THE PROFESSION * <u>3</u>		
NUMBER OF PROGRAMS NOT RELATED TO THE PROFESSION * <u>0</u>		
SOCIAL ACTIVITIES (PLEASE DESCRIBE) No Social Activities this year		
CIVIC CONTRIBUTIONS-PLEASE ATTACH SEPARATE SHEET GIVING DETAILS		
PLEASE USE THE BACK TO DISCUSS: (A) FUTURE PLANS (B) MOST SUCCESSFUL PROJECTS (C) COMMENTS (D) PROPOSALS TO AWCI BOARD OF DIRECTORS	REPORT PREPARED BY: NAME: Dale Sutton TITLE : Treasurer	

IF ADDITIONAL SPACE IS REQUIRED, ATTACH ADDITIONAL SHEET

(A) Future Plans

Follow on AWCI Technical course on using Watchmaker's Lathe

(B) Most Successful Projects

AWCI Lathe Course

(C) Comments

(E) Proposals For the AWCI Board of Directors

AFFILIATE CHAPTER CONVENTION QUESTIONNAIRE

Because the sharing of experience is one of the real values of our Affiliate Chapters group, we ask that you please complete this questionnaire on your annual convention. Each chapter can draw upon the information on this form to help make its convention better, and those chapters which don't hold such a convention may be inspired to begin planning their own.

Please answer as fully as possible. A copy of your last convention booklet for each chapter at our next meeting would be a useful adjunct to this report.

PLANNING

1. Convention is planned by:

- Executive officers and directors
- Permanent convention committee
- Temporary convention committee
- Other (please specify) _____

2. How long before the convention are:

- a. Dates and location confirmed?
- b. Speakers and program confirmed?
- c. Publicity activities begun?
- d. Registration forms sent?
- e. Exhibitors invited?

3. When and where was your last convention held?

4. How many days does your convention last?

5. How many conventions have you held to date?

FUNDING

1. Your convention is funded by:

- | | | | |
|--|------------------------------|--------------------------------|-------|
| <input type="checkbox"/> Registration fees | <input type="checkbox"/> all | <input type="checkbox"/> part* | _____ |
| <input type="checkbox"/> Association treasury | <input type="checkbox"/> all | <input type="checkbox"/> part* | _____ |
| <input type="checkbox"/> Convention booklet ad | <input type="checkbox"/> all | <input type="checkbox"/> part* | _____ |
| <input type="checkbox"/> Exhibitors fees | <input type="checkbox"/> all | <input type="checkbox"/> part* | _____ |
| <input type="checkbox"/> Other | _____ | | |

*Please give approximate percentage

2. Are guest speakers charged for:

- a. registration fees? Yes No
- b. meals? Yes No
- c. rooms? Yes No
- d. other activities? _____

3. What was the registration fee for your last convention? _____

PROGRAM

1. What types of activities and programs are usually included in your typical convention?

- Annual business meeting
 AWCI speakers
 Industry speakers
 AWCI bench courses
 Other related activities _____
 Banquet
 Tours
 Other social activities _____

ATTENDANCE

1. Those invited to attend are: Members Non-members Family

2. What was the attendance at your last convention?

3. What percentage of members attends your convention?

4. Do you provide for registration for certain programs only? Yes No

5. What is your policy on advance registration, i.e., is it required? Yes No

a. Are incentives offered? Yes No

b. If so, what are they?

CONVENTION BOOKLET

1. Do you publish a convention booklet? Yes No

2. Do you plan for booklet ads to: Show a profit Cover production costs only?

3. Are any profits applied to other convention costs? Yes No

4. What is your latest fee for a full-page ad?

5. How many copies of your last convention booklet were circulated?

6. These were given to: Attendees only All members
 Others (describe) _____

PUBLICITY

1. We use the following forms of publicity:

- Descriptive brochure with registration blank
- Association newsletter
- Trade ads
- Signs
- Cooperative mailings by AWCI/by material houses
- Other (describe if not covered below) _____

2. Do you arrange for: TV coverage Radio coverage
 Local press coverage Trade publication coverage

EXHIBITORS

1. Do you invite members of our industry to set up exhibits? Yes No

2. Do you make space arrangements for them? Yes No

If so, do you charge rent to: Cover cost Make a profit

3. Do you schedule time for exhibit viewing? Yes No

COMMENTS (Attach a separate sheet if necessary) _____

Affiliate Chapter: Watchmaker Association of New Jersey

Prepared by: Dale Sutton