

# AWCI Committee Report

Name of Committee:

Horological Times Committee

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Committee Members:

Dan Benson, CMW; Paul Corn; Andrew DeKeyser CW21; Dale LaDue, CMW21; Matt Schloemer, CW21. Bob Little CC CW chair.

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Questions, Subjects, or Work Assigned to Committee:

- 1) Prepare a draft to revise the policy manual section 6.2005.02 B, Horological Times Committee to update and reflect current committee practices, procedures and methods of operation.
  - 2) Discuss HT content and propose potential new articles and magazine content.
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How the committee carried out its work:

We met via conference call to discuss the proposed changes and how to best incorporate the changes in the policy manual. We discussed various ideas for new articles and magazine content, and followed up via email among committee members. This is an ongoing process.

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The result of work conducted or the conclusions of the investigation:

The draft of revised section 6.2005.02B is attached. This will be proposed as a motion for adoption by the board.

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Motion to be voted on by the Board of Directors:

The committee makes the motion that the attached revised section 6.2005.02 B be adopted and incorporated into the AWCI policy manual.

## 6.2005.02 Standing Committees

The following shall be subcommittees of the Standing committees as listed in the By-laws Article XVI, Sec. 1

### A) EDUCATION AND STANDARDS

The education and standards committee shall consist of not more than eleven (11) individuals. No more than five (5) individuals assigned to the clock section whose primary focus shall be

clock education and no more than five(5) individuals assigned to the watch section whose primary focus shall be watch education. A chairman approved by the AWCI board of directors oversees the work of both sections. The committee chairman must hold a current AWCI certification: CC, CMC, CC21, CMC21, CW, CMW, CW21, CMW21. The committee's responsibilities include formulation and implementation of AWCI's educational policies and programs, establishing standards for service of watch and clocks, as well as those duties related to certification and the educational development program assigned to them in the Standards and Practices documents.

## B) HOROLOGICAL TIMES

Duties: Work with our Executive Director, magazine editor and President to formulate policy for the Horological Times. Review and file a written report on the quality and content of all horological publications in all formats received for its consideration. Make AWCI more visible to persons in our industry and to the public.

### 1. Horological Times Advisory

Duties: Work with our Executive Director, magazine editor and President to formulate policy for the Horological Times. The main responsibilities of committee members will be creating and sourcing new content for the Horological Times magazine as follows:

1. Write at least two technical/informational articles for the HT per year.
2. Seek out and encourage new authors to write technical articles.
3. Propose ideas for new topics to be covered and if necessary assist in finding an expert to write about them.
4. Review the occasional article when the committee member's expertise is relevant to the given subject.

Procedures: The Horological Times committee will conduct the specific duties as follows:

### 1. Article selection and review:

- a) The Managing Editor will select what content is relevant to our membership and assign those topics to writers as necessary (if not already written). The Managing Editor will consult with the HT Committee Chairman and other committee members as needed if there is a doubt regarding relevance.
- b) The Managing Editor will select the most qualified individuals to review an assigned article. The individuals selected may be a committee member, or another qualified member of AWCI.
- c) The Managing Editor will, for any dispute between reviewers on the proper standard that is being presented, utilize the Education and Standards Committee (either Clockmaker or Watchmaker). This will be to obtain an assessment on what the proper standard is for the given topic and obtain a decision from the E&S Committee. The Managing Editor may consult the Executive Director, Educating Director and Watchmaking Specialist, Clock Director or Watchmaking Instructor as necessary for technical input.

2. Committee Communications:

- a) The Horological Times Committee will hold conference call meetings regularly, and no later than every 2 months, to discuss the status of the HT, committee progress, and what can be done to improve or change our designated tasks. Among other things, relevant content and new ideas will be discussed, and a Horological Times content calendar will be developed. The Committee will also focus on camaraderie building amongst committee members.
- b) Horological Times committee members may exchange and discuss ideas in between conference calls via email and other communications methods, and will keep other members apprised of new talking points for upcoming teleconference calls.

3. The reviewers of proposed HT articles for publication will utilize the following review questions:

- a) Is the article technically and historically accurate?
- b) Are there any safety concerns that should be addressed?
- c) If the article discusses new products or technology, is it a sales pitch or does it discuss the value of the technological features?
- d) If the article represents the results of a research project, are they presented in a method consistent with the scientific method? Is there sufficient information given for the experiment to be repeated and confirmed by our membership?
- e) Do you have any other concerns about the horological techniques discussed? Please do not comment on grammar, spelling (unless it is a technical term), length, or writing skill.

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Commendations of individuals who made extraordinary contributions to the committee's work:  
All committee members participated equally in the work done.

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<b>Action by Board of Directors</b>	Date: _____
<input type="checkbox"/> Filed	
<input type="checkbox"/> Referred back to committee (Attach instructions to committee)	
<input type="checkbox"/> Referred to a separate committee (Attach instructions to the new committee)	
<input type="checkbox"/> Postponed until: _____	
<input type="checkbox"/> Adopted	

### Minority Committee Report

If any members of the committee disagree with the report submitted by a majority of the committee members, they may submit a minority report signed by members who agree to it.

The proposed changes to the policy manual presented were unanimously approved by the committee members.