

Minutes of the AWCI board of Directors meeting Conference call April 23, 2020

Presiding officer Aaron Recksiek, President

Meeting was called to order at 7:02PM CST

Roll Call:

DIRECTORS present

President Aaron Recksiek, Vice President Justin Harrell, Treasurer Jack Kurdzionak, Secretary Craig Stone, Henry Kessler, Nick Butt, Andrew DeKeyser, Dave Kurdzionak.

Past President, Fred White

Absent. None

Parliamentarian Present: Paul Wadsworth

AWCI staff present, Jordan Ficklin Executive director



Business Conducted

Motion to accept minutes of March meeting 2019 made by Andrew DeKeyser, second Henry Kessler.

Approved voice vote

Jordan Ficklin: Directors report

Update on Headquarters during shelter in Place

Jordan and staff working remotely going into headquarters building small amounts for Jordan and Jason

AWCI headquarters can reopen on May 1 with physical distancing and sanitation.

Classes cancelled through May

8 students in classes when they reopen

Fulfilling orders 3 webinars this week

Cost estimates on utility and other bills should be reduced by 50% during shutdown.

Online sales are up webinars generated approximately \$8600.00 in revenue

Tom and staff worked 12 hour days to get webinars ready.

Fred asked if webinars will continue discussed possible package deal for webinars.

Henry suggested IAB members make seminar and offer to membership

Jack had questions about the opening of Ohio and May 1 is the date for that. It is an unknown if people will travel to classes.

Motion from finance committee

If AWCI's income does not significantly improve by May 1, 2020, the committee recommends that the Board of Directors immediately make major changes in its operations that may include any of the following options.

- a. Total shutdown of the Institute as soon as possible after May 1, 2020. No Institute activities until the Institute reopens for business.
- b. Suspension of certain activities of the institute and placing affected employees on furlough until we can again resume those activities.
- c. Suspension of all Institute activities with the exception the HT publication. All other employees to be placed on furlough.

(CLARIFICATION NOTE: interpretation by Paul Wadsworth, during meeting these are a list of recommendations from the finance committee it is up to the board to choose one of these options or come up with new options. This motion does not have to be acted upon)

Justin- N

Jack- Y

Craig- Y

Nick- N

Henry- Y

Dave- Y

Andrew- Y

Motion passes roll call vote

Motion Until June 25th board meeting no changes at AWCI set continue as operating on May 1 st including revenue producing events such as webinars.

Made by Craig Stone

Second Dave Kurdzionak

Amendment change date to May 28th board meeting

Amendment motion Dave Kurdzionak

Second Henry Kessler

Jack- Y

Justin- Y

Craig- Y

Nick- Y

Henry- Y

Dave- Y

Andrew- Y

Amendment passed unanimously roll call

Voice vote on main Motion

Jack- Y

Justin- Y

Craig- Y

Nick- Y

Henry- Y

Dave- Y

Andrew- Y

Motion passed unanimously roll call vote

ELM trust motion

Change wording in trust to the following:

D. In this Declaration of Trust and in any amendments to it, the term “charitable purposes” and the purposes of the Trust shall be limited to and shall include only religious, charitable, scientific, literary, educational or testing for public safety purposes within the meaning of those terms as used in Section 501(c)(3) of the Internal Revenue Code of 1954 but only such purposes as also constitute public charitable purposes under the law of trusts of the State of Ohio.

Jack Kurdzionak makes motion to record ELM documents

Henry Kessler Seconds

Jack- Y

Justin- Y

Craig- Y

Nick- Y

Henry- Y

Dave- Y

Andrew- Y

Motion passes unanimously

Paul Wadsworth will complete tasks with attorney

Jordan made challenge to come up with additional ideas for producing revenue asking for additional suggestions asks all board members to respond in 1 week.

Motion to adjourn, Jack Kurdzionak, seconded Andrew DeKeyser

Unanimous voice approval

Meeting adjourned at 8:37PM CST

Minutes respectfully submitted,

Craig Stone, secretary