

Minutes of the AWCI board of Directors meeting Conference call May 28, 2020

Presiding officer Justin Harrell, Vice President

Meeting was called to order at 7:04PM CST

Roll Call:

DIRECTORS present

Vice President Justin Harrell, Treasurer Jack Kurdzionak, Secretary Craig Stone, Nick Butt, Andrew DeKeyser, Dave Kurdzionak.

Past President, Fred White

Absent. Aaron Recksiek, Henry Kessler

Parliamentarian Present: Paul Wadsworth

AWCI staff present, Jordan Ficklin Executive director



Business Conducted

Motion to accept minutes of April meeting 2019 made by Nick Butt second Jack Kurdzionak.

Discussion on clarification for finance committee motion

Minutes motion tabled until June 18, 2020 meeting

Motion Jack Kurdzionak, seconded Craig Stone

Jordan Ficklin: Directors report

Shutdown Details

Mar 23, 2020	AWCI Shutdown Began
May 1, 2020	Employees were able to work from office again
June 1, 2020	All employees will be working from office full time
June 15, 2020	First class after shutdown
June 22-26, 2020	Case & Bracelet Refinishing in Colorado Springs
July 8, 2020	Build a Watch in Avon Lake, Ohio

Webinars since Mar 23, 2020	12
Explore Watchmaking E-Learning	4
Webinar Revenue	\$12,846

New Members and Renewals	66
Cash Flow	\$(22,240)

Re-Opening

Conditions that have permitted the re-opening of our classroom

- Ohio Stay at Home Order has been rescinded
- Only individuals traveling from areas of high-prevalence of COVID-19 are required to self-quarantine upon arrival.
- Local Restaurants are open for limited capacity dine-in and carry out
- Local hotels have implemented rigorous cleaning routines
- Significant progress and business openings in the state including child care, fitness centers, non-contact sports, etc.

Protocols in place at AWC

- Extra Hand Sanitizer Purchased
- Hand Sanitizer Bottles for Each Student (Courtesy of Illinois Watch Company)
- Disinfectant Spray Bottles for Each Workstation
- Maximum Class Size of 8 Students to maintain group size of 10 or smaller and to maintain social distancing of 6 feet between students
- Face Masks Required in public areas (not required at the bench while working)
- Reusable Face Masks available for purchase \$2.50 each
- Daily disinfecting of common areas

Discussion about existing webinars costs and availability members possibly cross promotion on U-tube or other social media.

Right now have to use webinar link to review webinars that have been paid.

Dave asked questions about longevity of new members, seems based on perception of value.

Finance committee needs figures for current year meeting before next board meeting.

Next meeting June 18, 2020

Meeting adjourned at 8:37PM CST

Minutes respectfully submitted,

Craig Stone, secretary

