



Affiliate Chapter Annual Report

Affiliate Chapter Name: **Minnesota Clockmakers Guild**

Affiliate Chapter Address: **4651 152nd Court, Apple Valley, MN 55124-6801**

Current Chapter Officers

President: **Richard Zielike**

Vice President: **NA**

Secretary: **Dean Ziegenbein**

Treasurer: **Al Wenzel**

Key Contact Person: **Dean Ziegenbein** Email Address (required): **dpz72@hotmail.com**

Other **Richard Zielike**

Type of Chapter: State Chapter Local Chapter Theme Chapter

How many guilds? **1** Are you incorporated? Yes No

Number of members: **39** Number of regularly scheduled meetings per year: **12**

Programs Presented*

Number of AWCI Bench Courses: **0**

Number of AWCI Video Programs: **1**

Number of AWCI Speakers: **1**

Number of Technical Programs from Industry: **7**

Number of Technical Programs by Members: **7** Number of Programs Related to Horology*: **11**

Number of Programs **NOT** Related to Horology*: **1**

*Please Describe These Programs:

My favorite tool, - bring your favorite tool to share and talk about.

Tour Ralph Shultz's shop - He repairs music boxes and makes tower clock parts.

Demonstration of re-pivoting techniques by Ron Widenhoefer, with several lathes setup for you to try and practice the process yourself.

Precision measurement and equipment, by Garth Antila. Including how to hold, use, and read the tools, as well as how precise and accurate they are.

Joint Convention with the Minnesota Clockmakers Guild and the Midwest Watch and Clockmakers Association.

Overview of 3M Adhesive Products and their uses by Amy Bezdichek. NOTE: Bring your gluing problems and questions to discuss with Amy and share with everyone.

Drill sharpening techniques and demonstration by Ron Saboe, sharing his Darex grinder and examples of multi faceted drill point grinds.

Video on Repivoting, by Ron DeCorte.

Tour of Schussler Creative Inc., maker of creative automated restaurant and retail attractions like The Rainforest Cafe.

Lathe tune-up tips and ideas for jewelers, Sherline, and Emco lathes, as well as scroll chuck cleaning.

Proper method of securely packing tubular bell clocks for the moving company – with Doug Bester.

Show and tell with finished Clock Class built Clocks and election of officers.

Annual Convention

Do you hold an annual convention? Yes No Date Usually Held: **May**

Annual Dues

Regular Member \$ **25**

Associate Member \$ **NA**

Student Member \$ **NA**

Other \$ **NA**

Election Policy

Members Elect Directors

Members Elect Officers

Directors Elect Officers

Other

Newsletter

Do you produce a newsletter? Yes No If yes, how often? **Monthly**

Paid ads? Yes No How do you distribute your newsletter? Mail Email Both

Social Activities (please describe): **Planning meeting and dinner before regularly scheduled meetings**

Civic Contributions:

Future Plans: **Looking into restoring the Fort Snelling, Seth Thomas Tower Clock.**

Most Successful Projects: **Annual Symposium and Clock Building Class**

Comments: **Emailing our newsletter to 88% of our members has reduced mailing cost and improved timely delivery. Adding photo pages to our newsletter has increased interest in what is happening at our guild meetings.**

Affiliated Chapter articles printed in HT has increased interest, and membership attendance at our guild meetings.

Proposals for the AWCI Board of Directors:

Report prepared by: **Dean Ziegenbein**

Title: **Secretary**

Affiliate Chapter Convention Questionnaire

Because the sharing of experience is one of the real values of AWCI Affiliate Chapters, we ask that you please complete this questionnaire on your annual convention. Each chapter can draw upon the information on this form to help make its convention better, and those chapters which don't hold such a convention may be inspired to begin planning their own.

Please answer as fully as possible. A copy of your last convention booklet for each chapter would be a useful adjunct to this report.

PLANNING

1. Convention is planned by:
 - Executive officers and directors
 - Permanent convention committee

- Temporary convention committee
- Other, please specify

2. How long before the convention are:

- A. Dates and location confirmed? **4 months**
- B. Speakers and program confirmed? **3 months**
- C. Publicity activities begun? **2 months**
- D. Registration forms sent? **2 months**
- E. Exhibitors invited? **2 months**

3. When and where was your last convention held? **May; Kelly inn, St. Paul, MN**

4. How many days does your convention last? **2**

5. How many conventions have you held to date? **21+**

FUNDING

1. Your convention is funded by:

- | | |
|------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Registration fees | <input type="checkbox"/> all <input checked="" type="checkbox"/> part* 75% |
| <input type="checkbox"/> Association treasury | <input type="checkbox"/> all <input type="checkbox"/> part* |
| <input checked="" type="checkbox"/> Convention booklet ads | <input type="checkbox"/> all <input type="checkbox"/> part* 25% |
| <input type="checkbox"/> Exhibitors' fees | <input type="checkbox"/> all <input type="checkbox"/> part* |
| | <input type="checkbox"/> Other |

*Please give approximate percentage

2. Are guest speakers charged for:

- A. Registration fees? Yes No
- B. Meals? Yes No
- C. Rooms? Yes No
- D. Other activities? **Yes, if they attend any courses offered.**

3. What was the registration fee for your last convention? **\$35 for members - \$55 non-members**

PROGRAM

1. What types of activities and programs are usually included in your typical convention?

- Annual business meeting
- AWCI speakers
- Industry speakers
- AWCI bench courses
- Other related activities **Silent Auction**
- Banquet
- Tours
- Other social activities

ATTENDANCE

1. Those invited to attend are: Members Non-members Family
2. What was the attendance at your last convention? **118**
3. What percentage of members attends your convention? **41%**
4. Do you provide for registration for certain programs only? Yes No
5. What is your policy on advance registration, i.e., is it required? Yes No
 - A. Are incentives offered? Yes No
 - B. If so, what are they? Reduced early registration fee.

CONVENTION BOOKLET

1. Do you publish a convention booklet? Yes No
2. Do you plan for booklet ads to: Show a profit Cover production costs only
3. Are any profits applied to other convention costs? Yes No
4. What is your latest fee for a full-page ad? **\$120**
5. How many copies of your last convention booklet were circulated? **300+ emailed, 50 printed**
6. These were given to:
 Attendees only All members Others, describe **300+ emailed**

PUBLICITY

1. We use the following forms of publicity:
 - Descriptive brochure with registration blank
 - Association newsletter
 - Trade ads
 - Signs
 - Cooperative mailings by AWC/ by material houses
 - Other (describe if not covered below) **emails**
2. Do you arrange for:
 TV coverage Radio coverage Local press coverage Trade publication coverage

EXHIBITORS

1. Do you invite members of our industry to set up exhibits? Yes No
2. Do you make space arrangements for them? Yes No

A. If so, do you charge rent to: Cover cost Make a profit

3. Do you schedule time for exhibit viewing? Yes No

COMMENTS

Affiliate Chapter: Minnesota Clockmakers Guild

Prepared by: Dean Ziegenbein Title: Secretary