



## Affiliate Chapter Annual Report

Affiliate Chapter Name: **Watchmakers/Clockmakers Association of Ohio**

Affiliate Chapter Address: **4952 State Route 722, West Manchester, OH 45382**

### Current Chapter Officers

President: **William Miller**

Vice President: **Monroe Troyer**

Secretary: **Lou Merkyr**

Treasurer: **Mark Baker**

Key Contact Person: **Jacob Montgomery, Exec. Sec.**      Email Address (required):

**jacobmwao@embarqmail.com**

Other

**Type of Chapter:**  State Chapter       Local Chapter       Theme Chapter

How many guilds?      Are you incorporated?  Yes       No

Number of members: **50**      Number of regularly scheduled meetings per year: **4**

### Programs Presented\*

Number of AWCI Bench Courses: **1**

Number of AWCI Video Programs:

Number of AWCI Speakers: **1**

Number of Technical Programs from Industry: **2**

Number of Technical Programs by Members: **1**      Number of Programs Related to Horology\*:

Number of Programs **NOT** Related to Horology\*:

**\*Please Describe These Programs:**

### Annual Convention

Do you hold an annual convention?  Yes       No      Date Usually Held: **mid July**

**Annual Dues**

Regular Member \$ **45**

Associate Member \$

Student Member \$ **25**

Other \$ **25**

**Election Policy**

Members Elect Directors

Members Elect Officers

Directors Elect Officers

Other

**Newsletter**

Do you produce a newsletter?  Yes  No If yes, how often? **4 times a year**

Paid ads?  Yes  No How do you distribute your newsletter?  Mail  Email  Both

Social Activities (please describe): **Hospitality room at convention**

Civic Contributions:

Future Plans:

Most Successful Projects: **Annual convention, Regional workshops**

Comments:

Proposals for the AWCI Board of Directors:

Report prepared by: **Mark Baker**

Title: **Treasurer**

## Affiliate Chapter Convention Questionnaire

Because the sharing of experience is one of the real values of AWCI Affiliate Chapters, we ask that you please complete this questionnaire on your annual convention. Each chapter can draw upon the information on this form to help make its convention better, and those chapters which don't hold such a convention may be inspired to begin planning their own.

Please answer as fully as possible. A copy of your last convention booklet for each chapter would be a useful adjunct to this report.

### PLANNING

1. Convention is planned by:
  - Executive officers and directors
  - Permanent convention committee
  - Temporary convention committee
  - Other, please specify
2. How long before the convention are:
  - A. Dates and location confirmed? **6-12 months**
  - B. Speakers and program confirmed? **3-6 months**
  - C. Publicity activities begun? **3-4 months**
  - D. Registration forms sent? **10 weeks**
  - E. Exhibitors invited? **3 months**
3. When and where was your last convention held? **Sugercreek, Ohio July 13,14,15, 2012**
4. How many days does your convention last? **3**
5. How many conventions have you held to date? **66**

### FUNDING

1. Your convention is funded by:

<input checked="" type="checkbox"/> Registration fees	<input type="checkbox"/> all	<input checked="" type="checkbox"/> part*	<b>70%</b>
<input type="checkbox"/> Association treasury	<input type="checkbox"/> all	<input type="checkbox"/> part*	
<input checked="" type="checkbox"/> Convention booklet ads	<input type="checkbox"/> all	<input checked="" type="checkbox"/> part*	<b>30%</b>
<input type="checkbox"/> Exhibitors' fees	<input type="checkbox"/> all	<input type="checkbox"/> part*	
	<input type="checkbox"/> Other		

\*Please give approximate percentage
2. Are guest speakers charged for:
  - A. Registration fees?  Yes  No
  - B. Meals?  Yes  No
  - C. Rooms?  Yes  No
  - D. Other activities?

3. What was the registration fee for your last convention? **\$45.00**

#### PROGRAM

1. What types of activities and programs are usually included in your typical convention?

- Annual business meeting
- AWCI speakers
- Industry speakers
- AWCI bench courses
- Other related activities
- Banquet
- Tours
- Other social activities **Hospitality room**

#### ATTENDANCE

1. Those invited to attend are:  Members  Non-members  Family

2. What was the attendance at your last convention? **27**

3. What percentage of members attends your convention? **25%**

4. Do you provide for registration for certain programs only?  Yes  No

5. What is your policy on advance registration, i.e., is it required?  Yes  No

A. Are incentives offered?  Yes  No

B. If so, what are they? Door prizes

#### CONVENTION BOOKLET

1. Do you publish a convention booklet?  Yes  No

2. Do you plan for booklet ads to:  Show a profit  Cover production costs only

3. Are any profits applied to other convention costs?  Yes  No

4. What is your latest fee for a full-page ad? **\$150**

5. How many copies of your last convention booklet were circulated? **250**

6. These were given to:

Attendees only  All members  Others, describe **convention attendees, material houses, advertisers**

## **PUBLICITY**

1. We use the following forms of publicity:

- Descriptive brochure with registration blank
- Association newsletter
- Trade ads
- Signs
- Cooperative mailings by AWC/ by material houses
- Other (describe if not covered below)

2. Do you arrange for:

- TV coverage    Radio coverage    Local press coverage    Trade publication coverage

## **EXHIBITORS**

1. Do you invite members of our industry to set up exhibits?  Yes    No

2. Do you make space arrangements for them?  Yes    No

A. If so, do you charge rent to:    Cover cost    Make a profit

3. Do you schedule time for exhibit viewing?  Yes    No

## **COMMENTS**

**Affiliate Chapter: Watchmakers/Clockmakers Association of Ohio**

**Prepared by: Mark Baker Title: Treasurer**