



## Affiliate Chapter Annual Report

Affiliate Chapter Name: **Western Pennsylvania Watch & Clockmaker Association (WPWCA)**

Affiliate Chapter Address: **9606 Castleton Drive Allison Park, PA 15101**

### Current Chapter Officers

President: **Dick Brush**

Vice President: **John Zabkar**

Secretary: **John Zabkar**

Treasurer: **Dave Simanic**

Key Contact Person: **Dave Simanic** Email Address (required): **dsimanic@comcast.net**

Other

**Type of Chapter:**  State Chapter  Local Chapter  Theme Chapter

How many guilds? Are you incorporated?  Yes  No

Number of members: **21** Number of regularly scheduled meetings per year: **10;(includes xmas party)**

### Programs Presented\*

Number of AWCI Bench Courses: **0**

Number of AWCI Video Programs: **0**

Number of AWCI Speakers: **0**

Number of Technical Programs from Industry: **0**

Number of Technical Programs by Members: **7** Number of Programs Related to Horology\*: **7**

Number of Programs **NOT** Related to Horology\*: **1- Kickoff Meeting in September 2009**

**\*Please Describe These Programs: Oct 09- Restoration of Frodsham Alleghany Observatory Clock; Nov 09-Rollimat Clock Pivot Polishing; Jan 10-Corrosion on Metal, Clock Cleaning; Feb10- SNOW Cancelled;Mar10-Watch & Clock Mainsprings;Apr10-Illinois Getty Disassembly;May10-Watch Friction Jewelling;JUN10-Show & Tell**

**Annual Convention**

Do you hold an annual convention?  Yes  No Date Usually Held:

**Annual Dues**

Regular Member \$ **15** Associate Member \$  
Student Member \$ **15** Other \$

**Election Policy**

Members Elect Directors  Members Elect Officers  
 Directors Elect Officers  Other

**Newsletter**

Do you produce a newsletter?  Yes  No If yes, how often? **10/yr**  
Paid ads?  Yes  No How do you distribute your newsletter?  Mail  Email  Both

Social Activities (please describe): **Annual XMAS Party**

Civic Contributions: **None**

Future Plans: **Try to increase membership**

Most Successful Projects: **Still maintaining monthly programs**

Comments: **Members range from professional repair people to hobbyists, to people with horological interests. We average 9 people /month in attendance. 2010 membership is 22.**

Proposals for the AWCI Board of Directors: **None**

Report prepared by:

Title:

## Affiliate Chapter Convention Questionnaire

Because the sharing of experience is one of the real values of AWCII Affiliate Chapters, we ask that you please complete this questionnaire on your annual convention. Each chapter can draw upon the information on this form to help make its convention better, and those chapters which don't hold such a convention may be inspired to begin planning their own.

Please answer as fully as possible. A copy of your last convention booklet for each chapter would be a useful adjunct to this report.

### PLANNING

1. Convention is planned by:
  - Executive officers and directors
  - Permanent convention committee
  - Temporary convention committee
  - Other, please specify
2. How long before the convention are:
  - A. Dates and location confirmed?
  - B. Speakers and program confirmed?
  - C. Publicity activities begun?
  - D. Registration forms sent?
  - E. Exhibitors invited?
3. When and where was your last convention held?
4. How many days does your convention last?
5. How many conventions have you held to date?

### FUNDING

1. Your convention is funded by:

<input type="checkbox"/> Registration fees	<input type="checkbox"/> all	<input type="checkbox"/> part*
<input type="checkbox"/> Association treasury	<input type="checkbox"/> all	<input type="checkbox"/> part*
<input type="checkbox"/> Convention booklet ads	<input type="checkbox"/> all	<input type="checkbox"/> part*
<input type="checkbox"/> Exhibitors' fees	<input type="checkbox"/> all	<input type="checkbox"/> part*
	<input type="checkbox"/> Other	

\*Please give approximate percentage

2. Are guest speakers charged for:
  - A. Registration fees?  Yes  No

- B. Meals?  Yes  No  
C. Rooms?  Yes  No  
D. Other activities?

3. What was the registration fee for your last convention?

### PROGRAM

1. What types of activities and programs are usually included in your typical convention?
- Annual business meeting
  - AWCI speakers
  - Industry speakers
  - AWCI bench courses
  - Other related activities
  - Banquet
  - Tours
  - Other social activities

### ATTENDANCE

1. Those invited to attend are:  Members  Non-members  Family
2. What was the attendance at your last convention?
3. What percentage of members attends your convention?
4. Do you provide for registration for certain programs only?  Yes  No
5. What is your policy on advance registration, i.e., is it required?  Yes  No
- A. Are incentives offered?  Yes  No
- B. If so, what are they?

### CONVENTION BOOKLET

1. Do you publish a convention booklet?  Yes  No
2. Do you plan for booklet ads to:  Show a profit  Cover production costs only
3. Are any profits applied to other convention costs?  Yes  No
4. What is your latest fee for a full-page ad?
5. How many copies of your last convention booklet were circulated?

6. These were given to:  
 Attendees only    All members    Others, describe

### **PUBLICITY**

1. We use the following forms of publicity:  
 Descriptive brochure with registration blank  
 Association newsletter  
 Trade ads  
 Signs  
 Cooperative mailings by AWCI/by material houses  
 Other (describe if not covered below)
2. Do you arrange for:  
 TV coverage    Radio coverage    Local press coverage    Trade publication coverage

### **EXHIBITORS**

1. Do you invite members of our industry to set up exhibits?    Yes    No
2. Do you make space arrangements for them?    Yes    No
- A. If so, do you charge rent to:    Cover cost    Make a profit
3. Do you schedule time for exhibit viewing?    Yes    No

### **COMMENTS**

**Affiliate Chapter:**

**Prepared by:**

**Title:**